

Space Family Education, Inc.
Board of Director's Open Meeting

Director Report

Staffing

Resignations: None

New Hires: Many substitute teachers like working here, but no full time positions are available. Summer camp will end August 17th, and Ms. Jaime, Ms. Vanessa and Ms. Angela will come back to the regular school. All migration will be done, all teachers will be in place, and Kindergarten will officially start August 20th.

Other: None

Operations

Facility: Ms. Hirning discussed the difficulty of dealing with Transportation on the vans and bus for field trips. Transportation was concerned about the roll over aspect of the 15-passenger vans and told the school they couldn't use them. Ms. Hirning says that it's working out.

Air Conditioning is still not completely fixed. Workers supposed to replace ductwork this week. Distress alarms are still not in_August 8th is the new date.

Special Events: Thursday, August 23 will be Open House at 6:30pm. TumbleBus will be here. It was suggested to have someone there for Open House to show off the ParentWatch capability.

Other: There was an accident at summer camp with one boy broke his arm. The ambulance was called. Everything was analyzed and it was determined that it was simply a fluke accident. No fault of the school. Most of the discussion on the incident was on how Security handled the scene (overkill, with sirens blasting and scares the kids). It was discussed whether the new board should approach JSC Security with this. No decision was really made.

Regarding the transportation, Ms. Hirning mentioned that some parents in one of the classes thought that they should be going on all or more field trips. Ms. Hirning pointed out that the few field trips for that particular room was to introduce the children to the idea, and technically they are not supposed to have field trips yet. With the Transportation problem it is difficult to organize more field trips.

Ms. Hirning discussed her idea associated with Christmas and Spring Break camps. She e-mailed Bob Hall about this. She also asked about where summer camp is going to be next

year. The discussion of the location for future summer camp and the old building is still on going.

NAEYC came and did their re-certification audit. Ms. Hirning said it was a grueling day. The problems noted were minor; the posting of the evacuation routes, and keeping bug spray in the closets. We won't know about the certification result for another 60 to 90 days. It (the certification) could be good for as long as 5 years.

Committees Report

Education Curriculum

Abeka books are on order. Ms. Hirning asked about the various software packets (CDs) that are used in the rooms. The ones that the school currently has are getting scratched.

Mr. Nguyen suggested that an inventory of the CDs to be done before school starts. Mr. Nguyen took the action to head up the effort and work it better than it was handled last year. Ms. Hirning asked Mr. Goeken to bring back in the paperwork regarding the investigation into educational software done by Ms. Kaufman.

Playground

No report

Newsletter and Webpage

Louis needs updates for the webpage (anything that changes for the new school year). He also needs the summer camp schedule for August.

Room-1

Everything is fine.

Room-2

Everything is fine except one of the vents over the refrigerator is making noise. Ms. Hirning said they are aware of it. It's only an annoyance in the room.

Room-3

The children are figuring out how to open the doors. Discussion occurred about how to stop that.

Room-4

No report

Room-5

No report

Room-6

Everything is good. Discussion about the field trips again. The children have just migrated to the room and too much or not enough field trip was discussed, which the transportation problem may have had something to do with it.

Room-7

No report

Room-8

Everything is fine.

Room-9

Mr. Goeken mentioned that his daughter comes home with bandage but no incident report. Other than that things are good.

Board Members Report**Policies and Procedures** (Gretchen Thomas)

We still have three openings in room 1 (for the fall), and two in room 6. A withdraw notice was received for an opening in room 2. The older rooms are full. There will be no problem filling all the rooms for the fall.

We discussed the new law that is being considered to change the cutoff date (birthday) that children will be eligible for public school.

Treasurer (Susan Gomez)

The Center is doing well, financially. We still don't have a budget for next year because Ms. Gomez hasn't scheduled the budget meeting. The budget meeting will be scheduled before the new school year. Ms. Gomez stated that the parents need 30-day notice prior to any change in tuition. A 6% raises were approved for the teachers. Once the teacher salaries are comparable to the current going rate this will be re-evaluated.

Secretary (Lynn Buquo)

The director's yearly evaluation is yet to be sent out. Memberships are up to date. Delinquent notices were sent out.

Vice President/President (David Goeken)

A new lawn service contract is in place. The previous lawn service was let go after they didn't show and when they finally did they showed without a weed eater.

A 1-year contract has been signed with ParentWatch. Mr. Goeken has posted a notice that states that. Mr. Goeken has the action to provide Ms. Gomez with the cost of the contract. He is also going to look into the possibility of getting a new DSL provider. The tuition increase to cover the cost of ParentWatch is insignificant.

SFEI Members Report**Walk-ons**

None

Old Business

None

New Business

Discussion for the new board: The newly elected board members decided among themselves the board positions; President - Susan Gomez, Vice President - Erica Vandersand, Secretary - Louis Nguyen, Treasurer - Laurie Garcia, Policies & Procedures - Jennifer Lewis. At the next BOD meeting they will shadow their counterpart and begin the transition process.

The next meeting will be August 16, 2001
Room 122 JSC Child Care Center - 11:30 AM - 1:00 PM